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الجامعة العربية المفتوحة
Arab Open University

New Students Orientation Program

30 – 31 August, 2023

Fall Semester 2023 – 2024

Prepared by:

**Academic Advising Unit
Arab Open University – Saudi Arabia**

Day One:

Meeting of Deans of Colleges, Admission and Registration Officer, and Student Affairs with New Students

- **Date:** Wednesday, August 30, 2023 – Time: (12:00 PM – 2:00 PM)
- **Presenters:**
 - Deans of Colleges
 - Admission and Registration and Student Affairs Officer
- **Target audience:** New students
- [Orientation Link on YouTube](#)

Day One Program:

No	Topic	Presenter
1	Introduction to the different tracks in each college, the differences between them and future job fields for each major	Deans of Colleges
2	Introduction to the services provided by the admissions, registration, and student affairs departments	Admissions, registration, and student affairs officer

Day Two:

Meeting of Electronic Systems Officers with New Students

- **Date:** Thursday, August 31, 2023 – Time: (11:00 AM – 2:00 PM)
- **Presenters:**
 - University Email & MS. Teams Admin
 - Student Information System (SIS) Admin
 - Learning Management System (LMS) & E – Library Admin
 - Representative of Saudi Digital Library (SDL)
- **Target audience:** New students
- [Orientation Link on YouTube](#)

Day Two Program:

No	Time	Topic	Presenter
1	11:00	Activating the student's university email	University Email & MS. Teams Admin
2	11:30	How to use MS Teams	
3	12:00	How to Use (SDL)	SDL Representative
4	1:00	How to Use (LMS) & E-library	LMS Admin
5	1:30	How to Use (SIS)	SIS Admin