

Grade Policy Guide of E-Course Assessment

E-Course Assessment Scores Policy:

- a. The final mark assigned to each electronic course is **one hundred** marks distributed equally between the Continuous Assessment work and the Final Examination.
- b. Continuous Assessment is divided into three specific parts in the academic calendar for each course, and the **fifty** marks assigned are distributed as follows:

Grade assigned	Part	#
<u>Fifteen</u> marks at least	Tutor Marked Assignments (TMA)	i
<u>Five</u> marks at least	Attendance and Participation	ii
<u>Thirty</u> marks at most	Midterm Assessment (MTA)	iii

- c. The college may exclude any course from the distribution of marks in paragraphs “ A ” or “ B ” above, in proportion to the nature of the course, subject to the approval of the relevant college council.
- d. The minimum number of assignments is determined by one assignment for the course per semester, and the concerned college may determine the maximum number of assignments.
- e. The number of exams during the semester for each electronic course is limited to two exams at most.
- f. Each college is responsible for preparing assignments, semester exams, and the final exam for each course.
- g. The assignments, the semester exams, and the final exams are standardised in all branches and approved by the concerned dean.
- h. The concerned college may hold more than one session for the semester exams in one semester.
- i. Semester and final exams are held at the same time and date in all branches according to special instructions issued by the University Council. Exceptions may also be made in special cases that necessitate alteration.