

Arab Open University – Kingdom of Saudi Arabia
GUIDE TO THE POLICY ON GRADING OF ELECTRONIC
COURSES
January 2025

Policy on Grading of Electronic Courses

The final grade allocated for each electronic course is one hundred (100) marks, distributed equally between Continuous Assessment and the Final Examination.

Continuous Assessment is divided into three components specified in the academic plan for each course, with the fifty (50) marks distributed as follows:

Distribution of Marks

1. ****Tutor Marked Assignments (TMA):**** Minimum of fifteen (15) marks.
2. ****Attendance and Participation:**** Minimum of five (5) marks.
3. ****Midterm Assessment (MTA):**** Maximum of thirty (30) marks.
4. ****Final Examination:**** Maximum of fifty (50) marks.

Additional Provisions

- Colleges may exempt specific courses from the distribution in points (a) or (b) above, according to the nature of the course, provided approval is obtained from the concerned College Council.
- A minimum of one assignment per course per semester is required. Colleges may determine the maximum number of assignments.
- The number of midterm exams per electronic course shall not exceed two per semester.
- Each college is responsible for preparing assignments, midterm exams, and final exams for its courses.
- Assignments, midterm exams, and final exams shall be unified across all branches and approved by the respective Dean.
- Colleges may hold multiple midterm exam sessions within the same semester.
- Midterm and final exams shall be conducted simultaneously across all branches in accordance with specific instructions issued by the University Council. Exceptions may be granted in special cases that necessitate changes by the University.