



خطوات تسجيل المقررات

الدخول لنظام التسجيل من خلال موقع الجامعة أو من خلال الرابط
التالي:

<https://sisksa.aou.edu.kw/OnlineServices>



AOU
الجامعة العربية المفتوحة
Arab Open University
Saudi Arabia

**OPEN HORIZONS
FOR A BRIGHTER FUTURE**



Welcome to AOU Online Student Services



User ID

Password

[Forgot Password?](#)

[Log In](#)



1. ادخال الرقم الجامعي والرقم السري
Enter The User ID/ Password

(User ID : Your Student ID, Default Password : Your National Code / ID)



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You are logged in as

[Log out](#)

AOU Online Student Services Center

Student Info:

Student Center	Jeddah
GPA	2
Completed Credits	33
Remaining Credits	96
Advisor Name	Dr. Moncef Guizani -
Advisor Email	m.guizani@arabou.edu.sa
External Links	Links, Student Guide, Policies and Procedures...
Course Catalogue	Course Catalogue
My Academic Plan	click here to view the academic plan

LMS:

Use this section to access LMS. AOU uses LMS to host its courses online. From here you can access all your course content, submit assignments, download course material and interact with your tutors, in addition to following up on latest news and events.

[Go to LMS](#)

Registration - التسجيل:

Use this section to register your courses for the selected semester. AOU allows you to register your courses online from anywhere with an internet connection.

هذا القسم مخصص لتسجيل المقررات في الفصل الدراسي والارشاد الأكاديمي

Semester Summer 2023/2024 ▼

[Go to the Registration section](#)

(-You should pay the registration fees and any previous debt before registering the current semester and pay the Registration Fees First from the Financial Section;)

Financial - المالية:

Use this section to check your financial statement and pay online.

هذا القسم مخصص لتسديد الرسوم ومشاهدة جدول الدفعات

[Go to the Financial section](#)

2. اختيار الفصل الدراسي والدخول الى
"Go To the registration section"



You are logged in as [redacted]

[Log out](#)

Advisor Info

Advisor Name: Moncef Guizani –
Office Location: N/A
Email: m.guizani@arabou.edu.sa
Office Hours:
Advising Period: Starts on **April 24** and ends on **August 1**

Steps for Online Advising and Course Registration

–

[Print Registration Form](#) [طباعة الجدول الدراسي](#)

Advised courses

Advisor Notes:

Course Part	Course	Priority Order	Notes
ACCT202	Principles of Accounting (2)	0	Faculty Requirements/ Mandatory (W)
ACCT430/6	Practical Training in Accounting/6	0	Spec. Requirements/Mandatory (N/A)
ECON202	Introduction to Economic Sciences (2)	0	Faculty Requirements/ Mandatory (N/A)
STAT201	Statistics for Managerial and Economic Sciences	0	Faculty Requirements/ Mandatory (N/A)
MGT202	Principles of Management (2)	0	Spec. Requirements/Electives (N/A)
MIS201	Management information systems	0	Spec. Requirements/Mandatory (N/A)
MKT201	Principles of Marketing	0	Spec. Requirements/Electives (N/A)
ELT11E	English Communication Skills (1)	0	General Requirement (N/A)

Advising Notes Log

☐ I confirm my receipt of the advised courses.

Should you have any concerns please send a message to your advisor:

[Submit](#)

[Go to the Registration Section](#)

[View Offered Courses for Summer 2023/2024](#)
[Take me back to the Student Services Center](#)

3. الضغط على

"I confirm my receipt of the advised courses"

4. الضغط على
"Submit"



You are logged in as

[Log out](#)

Advisor Info

Advisor Name: Moncef Guizani –
Office Location: N/A
Email: m.guizani@arabou.edu.sa
Office Hours:
Advising Period: Starts on **April 24** and ends on **August 1**

Steps for Online Advising and Course Registration

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[Print Registration Form](#) [طباعة الجدول الدراسي](#)

Advised courses

Advisor Notes:

Course Part	Course	Priority Order	Notes
ACCT202	Principles of Accounting (2)	0	Faculty Requirements/ Mandatory (W)
ACCT430/6	Practical Training in Accounting/6	0	Spec. Requirements/Mandatory (N/A)
ECON202	Introduction to Economic Sciences (2)	0	Faculty Requirements/ Mandatory (N/A)
STAT201	Statistics for Managerial and Economic Sciences	0	Faculty Requirements/ Mandatory (N/A)
MGT202	Principles of Management (2)	0	Spec. Requirements/Electives (N/A)
MIS201	Management information systems	0	Spec. Requirements/Mandatory (N/A)
MKT201	Principles of Marketing	0	Spec. Requirements/Electives (N/A)
ELITE	English Communication Skills (1)	0	General Requirement (N/A)

Advising Notes Log

You have confirmed your receipt of the advised courses.

[Go to the Registration Section](#)



[View Offered Courses for Summer 2023/2024](#)
[Take me back to the Student Services Center](#)

5. الدخول الى
"Go To the registration section"



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Saudi Arabia

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You are logged in as

[Log out](#)

Welcome to the Summer 2023/2024 Online Registration System

Registration Mode: Registration

Instructions

Use this page to choose your courses. To choose a course follow the steps below:

1. Click on 'View Sections' to display the sections of the course you wish to register.
2. Click on 'Enroll' to register section.
3. Click on 'Confirm' to finalize section registration. Click on 'Delete' if you wish to delete the section.
4. Click on 'Change Section' to change your section to another one of your choice.
5. You are only allowed a limited number of drops. Use them wisely.
6. Only confirmed sections will be considered as registered. Once you move to next page, non confirmed sections will be deleted.
7. Click on 'Go to Step 2' once you are done choosing your courses.

Courses Advised

Course Code	Course Name	Category	Credits	Course Price	View Sections
ACCT202	Principles of Accounting (2)		3	1216.8 SAR	View Sections
ACCT430/6	Practical Training in Accounting/6		6	2433.6 SAR	View Sections
ECON202	Introduction to Economic Sciences (2)		3	1216.8 SAR	View Sections
ELT11E	English Communication Skills (1)		3	893.1 SAR	View Sections
MGT202	Principles of Management (2)		3	1216.8 SAR	View Sections
MIS201	Management information systems		3	1216.8 SAR	View Sections
MKT201	Principles of Marketing		3	1216.8 SAR	View Sections
STAT201	Statistics for Managerial and Economic Sciences		3	1216.8 SAR	View Sections

(Sections for Course ELT11E)

Section	Tutor	Schedule (Location : days (tutorial time))	Start On Week Of	Status	Action Type 1
1301	Hassim Abdilmo'ti S Al Takhaineh -	VC HOME 1: Weekly: [02/06/24-18/07/24] Tu; 16:00 to 18:00	02-Jun-2024	Open	Enroll

Please note that the tutor may change without prior notice.

[Cancel my requests and take me back to the Student Services Center](#)

6. الضغط على
"View Section"

7. اختيار الشعبة
والضغط على
"Enroll"

2. Click on 'Enroll' to register section.
3. Click on 'Confirm' to finalize section registration. Click on 'Delete' if you wish to delete the section.
4. Click on 'Change Section' to change your section to another one of your choice.
5. You are only allowed a limited number of drops. Use them wisely.
6. Only confirmed sections will be considered as registered. Once you move to next page, non confirmed sections will be deleted.
7. Click on 'Go to Step 2' once you are done choosing your courses.

Section Successfully enrolled.

Courses Advised

Course Code	Course Name	Category	Credits	Course Price	Coordinator	View Sections
EL098	English Orientation Programme (Level 2)		0	232 KD	Kaldun Mohamed Nur Said -	View Sections
EL099	English Orientation Programme (Level 3)		0	232 KD	Kaldun Mohamed Nur Said -	View Sections

(Sections for Course EL098)

Section	Schedule (Location : days (tutorial time))	Status	Action Type 1
000	temp: Weekly: [24/11/18-17/01/19] Fr; 21:00 to 23:00	Open	Change Section
101	GE106: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 09:00 to 11:00	Full	
102	GE106: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 11:00 to 13:00	Full	
103	GE109: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 09:00 to 11:00	Open	
104	GE109: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 11:00 to 13:00	Open	Change Section
105	GE105: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 13:00 to 15:00	Open	Change Section
106	GE105: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 15:00 to 17:00	Open	Change Section
107	GE105: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 17:00 to 19:00	Open	Change Section
108	GE105: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 19:00 to 21:00	Open	Change Section
109	GE109: Weekly: [22/09/18-15/11/18] Sa;Su;Tu;We;Th; 19:00 to 21:00	Open	Change Section
301	temp: Weekly: [24/11/18-17/01/19] Sa;Su;Mo;Tu;Th; 11:00 to 13:00	Open	Unavailable Change Section
302	temp: Weekly: [24/11/18-17/01/19] Sa;Su;Mo;Tu;Th; 15:00 to 17:00	Open	Unavailable Change Section
303	temp: Weekly: [24/11/18-17/01/19] Sa;Su;Mo;Tu;Th; 19:00 to 21:00	Open	Unavailable Change Section

Please note that the tutor may change without prior notice.

Courses Registered

Course Code	Section	Credits	Price	Books Price	Schedule (Location : days (tutorial time))	Coordinator	Status	Status Date	Action Type 1	Action Type 2
EL098	103	0	0 KD	0 KD	GE109 : Tu,We,Th,Sa,Su: (09:00 - 11:00)	Kaldun Mohamed Nur Said - -	Not Confirmed	9/3/2018 11:03:08 AM	Confirm	Delete

[Go to Step 2 \(Financial\)](#)

[Cancel my requests and take me back to the Student Services Center](#)

8. التأكيد على اختيار الشعبة بالضغط على "Confirm"



Welcome to the First 2018/2019 Online Registration System

Registration Mode: Registration

Instructions

Use this page to choose your courses. To choose a course follow the steps below:

1. Click on 'View Sections' to display the sections of the course you wish to register.
2. Click on 'Enroll' to register section.
3. Click on 'Confirm' to finalize section registration. Click on 'Delete' if you wish to delete the section.
4. Click on 'Change Section' to change your section to another one of your choice.
5. You are only allowed a limited number of drops. Use them wisely.
6. Only confirmed sections will be considered as registered. Once you move to next page, non confirmed sections will be deleted.
7. Click on 'Go to Step 2' once you are done choosing your courses.

Courses Advised

Course Code	Course Name	Category	Credits	Course Price	Coordinator	View Sections
EL098	English Orientation Programme (Level 2)		0	232 KD	Kaldun Mohamed Nur Said -	View Sections
EL099	English Orientation Programme (Level 3)		0	232 KD	Kaldun Mohamed Nur Said -	View Sections

Courses Registered

Course Code	Section	Credits	Price	Books Price	Schedule (Location : days (tutorial time))	Coordinator	Status	Status Date	Action Type 1	Action Type 2
EL098	206	0	232 KD	22 KD	GW606 : Tu,We,Th,Sa,Su: (11:00 - 13:00)	Kaldun Mohamed Nur Said - -	Enrolled	9/3/2018 10:45:46 AM		Drop
EL099	000	0	232 KD	22 KD	N/A : Fr: (21:00 - 23:00)	Kaldun Mohamed Nur Said - -	Enrolled	9/3/2018 10:45:57 AM		Drop

[Go to Step 2 \(Financial\)](#)

[Cancel my requests and return to the home page](#)

9. الضغط على
 "Go to step 2 (Financial)"

Requested Courses						
Course Code	Category	Credits	Course Price	Section	Schedule (Location : days (tutorial time))	Status
ACCT202	Faculty Requirements/ Mandatory	3	1217 SAR	1301	Weekly: 02/Jun/2024-18/Jul/2024: VC HOME 1: Tu,We: (10:00 - 12:00)	Enrolled

Semester Tuition Fees	
Listed below is a view of your tuition summary for this semester	
Category	Amount
Administrative Fees	90 SAR
Course Fees	1217 SAR
Registration Fees	469 SAR
Student Aid Support	23 SAR
Technical Services and Electronic Resources	563 SAR
Total to be paid	2362 SAR

Payments

Please select the number of payments you wish to divide the tuition on One Payment - دفعة كاملة

(Payment Details / Schedule)

Payment Detail
One Payment - دفعة واحدة
رسوم الالتحاق والقبول

☐ I confirm I have read the below paragraph (Mandatory to proceed to step 3)

سداد الرسوم :

- يجب سداد كامل الرسوم أو القسط الأول لمن تنطبق عليهم شروط التقسيط مباشرة عن طريق الدفع المباشر أو خلال 12 ساعة عن طريق نظام سداد. ويتم حذف الجدول تلقائياً في حالة عدم الدفع.
- لا تقبل التحويلات البنكية الى حسابات الجامعة ولن يتم تفعيل الجدول في حال السداد عن طريق التحويل البنكي للحساب

التقسيم:

- يمكن تقسيط الرسوم بدفعتين وفقاً للمعايير التالية:

1. انجاز أكثر من ٢٠ ساعة بنجاح
2. المعدل التراكمي أكثر من ٢
3. اولوية التسجيل بنظام التقسيط حسب التقويم الدراسي المعلن أو اكمال المقاعد المحددة .

Paying the Fees:

- Paying the total fees or the first installment are a must for whoever meet the conditions of installment directly which is by direct paying or 12 hours duration via Sadad System. The academic schedule shall be automatically deleted in case of not paying.
- Bank transfers to university accounts are not accepted. The schedule will not be activated in the event of payment through the bank transfer to the university accounts.

Installment:

- The fees can be paid in two installments according to the following criteria:

1. Accomplishing more than 20 hours successfully
2. The GPA is more than 2
3. The priority of registration in installments is going to be according to the announced academic calendar or the completion of specified seats.

Go to Step 3 (Final Step) to Print the Payment Schedule

[Take me back to the registration page](#)

10. الضغط على

"I confirm I have read the below paragraph (Mandatory to proceed to step 3)"

11. الضغط على

"Go to Step 3 (Final Step) to Print the Payment Schedule"



You are logged in as [User Name] [Log out](#)



Online Payment

Instructions:

- Use this page to choose your registration and/or tuition fees you want
- Select from the grid the slip you should pay and fill in the form your per

[Print Registration Form](#) [طباعة الجدول الدراسي](#)

Slips

عزيزي الطالب

يجب سداد كامل الرسوم او القسط الاول لمن تنطبق عليهم شروط التقسيط مباشرة عن طريق الدفع الإلكتروني او خلال 12 ساعة عن طريق نظام سداد. وإلا سيتم حذف الجدول تلقائياً

-
:-

	Amount	Remaining	Description
Select	469.00 SAR	469.00 SAR	2023/2024 Summer Slip: One Payment - دفعة واحدة

PAY

12. الضغط على
"Pay"
لدفع الرسوم

يمكن الدفع عن طريق **سداد** رقم المفوتر 017, رقم المشترك (الرقم الجامعي) وكتابة المبلغ المطلوب دفعه.

"You can pay the required fees using **SADAD** Service, the subscription number is your Applicant_id or your AOU Student_id, you must write the amount to be paid"

ملاحظة: يجب سداد كامل الرسوم او القسط الاول لمن تنطبق عليهم شروط التقسيط مباشرة عن طريق الدفع المباشر او عن طريق نظام سداد خلال 12 ساعة وإلا سيتم حذف الجدول تلقائياً.

AOU
Amount: 469.00 SAR

Card Number *

XXXX XXXX XXXX XXXX

Expiry Date * MM/YY

CVV * XXXX

Card Holder Name *

Card Holder First Name And Last Name

PAY

CS م.م mada Verified by VISA MasterCard SecureCode AMERICAN EXPRESS PCI DSS urway