



New Students Orientation Program

21 – 22 June, 2023

Summer Semester 2022 – 2023

Prepared by:

**Academic Advising Unit
Arab Open University – Saudi Arabia**

Day One:

Meeting of Deans of Colleges, Admission and Registration Officer, and Student Affairs with New Students

- **Date:** Wednesday, June 21, 2023 – Time: (12:00 PM – 2:00 PM)
- **Presenters:**
 - Deans of Colleges
 - Admission and Registration and Student Affairs Officer
- **Target audience:** New students
- [Orientation Link on YouTube](#)

Day One Program:

No	Topic	Presenter
1	Introduction to the different tracks in each college,. the differences between them and future job fields for each major	Deans of Colleges
2	Introduction to the services provided by the admissions, registration, and student affairs departments	Admissions, registration, and student affairs officer

Day Two:

Meeting of Electronic Systems Officers with New Students

- **Date:** Thursday, June 22, 2023 – Time: (11:00 AM – 2:00 PM)
- **Presenters:**
 - University Email & MS. Teams Admin
 - Student Information System (SIS) Admin
 - Learning Management System (LMS) & E – Library Admin
- **Target audience:** New students
- [Orientation Link on YouTube](#)

Day Two Program:

No	Topic	Presenter
1	Activating the student's university email	University Email & MS. Teams Admin
2	How to use MS Teams	
3	How to Use (SIS)	SIS Admin
4	How to Use (LMS), E-library & SDL	LMS Admin