

**Conference Participation Application Form**

(As approved by the AOU Council meeting # 49 - March 25, 2015)

**CONFERENCE ATTENDANCE APPLICATION FORM**

**Note:**

* Please complete this form and attach the required documents including conference attendance confirmation letter as well as registration fees before submitting them to the concerned research committee.
* Incomplete application or application lacking supporting documents shall not be considered.

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| Applicant’s Data |  | | | |
| Name : |  | Title (Academic Rank): | |  |
| Present Position : |  | Branch/HQ: | |  |
| Email address: |  | Tel no: | |  |
| Date of last supported participation | |  | | |
| Conference Information | | | | |
| Conference Title: |  |  | |  |
| Conference Date: | From: | | to: | |
| Venue: |  | Registration Fees: | |  |
| Type of Participation | | | | |
| Attending and Presenting a Paper |  | Attendance Only | |  |
| Declaration | | | | |

I hereby certify that I have carefully read this application form and understand that submitting and approval thereof shall be subject to AOU bylaws. I further declare that the research paper being presented to the conference has not been previously published, modified or used. I also declare that the information contained within this application are correct and accurate. Moreover, I hereby authorize the Vice President for Academic Affairs and Scientific Research at the AOU to verify the information provided herein if necessary.

Signature ………………………………………… Date …………………………….

**For Official Use**

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| This section shall be completed by Research and Development Committees at the Branch and Headquarters |

**Branch Research and Development** **Committee Recommendations:**

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**Faculty’s Academic Opinion:**

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**Higher Research and Development Committee’s Decision:**

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| **……………………………………………………………………………………………………………………………………………………………………………………………………………………..…………………………………………………………** |

**Final Approval**

Vice President for Academic Affairs and Scientific Research

Signature: …………………..

AOU President: (in case of considering applications of Vice Rectors and equivalent level)

Signature: …………………..