

## (Concurrent Exams) Guidelines

- A. You can postpone one of the two exams to the midterm makeup period free of charge.
- B. If you prefer to take both exams back-to-back, the following options and rules apply:
  1. You are allowed to take the first exam using its full official time. You must start the second exam immediately after you finish the first.
  2. If you finish the first exam early, you can hand your paper to the proctor and start the second exam right away if you choose to.
  3. If you wish to proceed with both tests, you can move on to the second exam according to the steps mentioned above.
  4. If you decide not to continue after finishing the first exam, you can change your mind and choose to postpone the second one instead. **However**, you must stay in the exam room until the time for the first exam completely runs out.
  5. Once you leave the room before starting the second exam, you lose the right to come back and take it during that session. You still keep your right to postpone it to a later date.
  6. Leaving the room between the two exams is strictly forbidden. You must stay inside until you have finished both exams and handed all your papers.
  7. You will get the full time allowed for the second exam, starting from the exact moment you receive the question paper.
  8. If there is a conflict between a paper exam and a computer exam, you must take the paper exam first. As soon as you finish, go directly to the designated lab to take the computer exam.

**We wish you all the best.**